



# September 2023

## Welcome Back!!

We are so excited to once again be working together to make St. Edward Catholic School the safe place for our students to learn and grow.

We are also excited to welcome new staff members to our team this year: Mrs. Kaitlyn Monk will teach FSL this year, Mrs. Melanie Jewiss returns to teach Gr. 4/5, and Mr. Ben Jewiss is joining our Administrative Team as our new Vice Principal.

We look forward to working together to best support your child. If you have any questions or concerns, please feel free to reach out to our Administrative Team or your child's teacher at any time.

## A few reminders as we start the school year:

- Please complete and return the packages that are sent home the first week of school by **September 13** - these included updated registration information((please list at least 2 emergency contacts and please include your email address), medical conditions forms if pertinent to your child, consent for media release, concussion code of conduct etc.).
- Please check all food labels carefully and refrain from any items that include carrots, peanuts, tree nuts, or shellfish.
- Students are asked not to share snacks/lunches.
- Students are asked to bring a water bottle to school and bring it home each night to be washed as the water fountains will be in use.
- Students are asked to bring indoor shoes.
- Students are asked to refrain from bringing their cell phones to school. If cell phones are brought to school they are not to be used during instructional time or at recess/lunch.
- We are looking for parents to sit on our School Council (4 meetings a year) - please return the nomination form with your child if you are interested in joining.
- By working together we can ensure that all of our students will have a great and safe year.

## 2023/2024 Staff List and Emails

JK/SK - Sarah Traintinger [straintinger@snccdsb.on.ca](mailto:straintinger@snccdsb.on.ca)  
Gr.1 - Brie-Ann Copp [bcopp@snccopp@dsb.on.ca](mailto:bcopp@snccopp@dsb.on.ca)  
Gr.2 - Michelle Martin [mmartin@snccdsb.on.ca](mailto:mmartin@snccdsb.on.ca)  
Gr.3 - Cindy Binette [cbinette@snccdsb.on.ca](mailto:cbinette@snccdsb.on.ca)  
Gr.4/5 - Melanie Jewiss [mjewiss@snccdsb.on.ca](mailto:mjewiss@snccdsb.on.ca)  
Gr.6 - Cassandra Foulds [cfoulds@snccdsb.on.ca](mailto:cfoulds@snccdsb.on.ca)  
Gr.7/8 - Christina Murphy [cmurphy@snccdsb.on.ca](mailto:cmurphy@snccdsb.on.ca)  
NSL - Donna Borg [dborg@snccdsb.on.ca](mailto:dborg@snccdsb.on.ca)  
FSL - Kaitlyn Monk [kmonk@snccdsb.on.ca](mailto:kmonk@snccdsb.on.ca)  
LFA - Amanda Dahl [adah@snccdsb.on.ca](mailto:adah@snccdsb.on.ca)  
K to 8 - Courtney Currie [ccurrie@snccdsb.on.ca](mailto:ccurrie@snccdsb.on.ca)

Administrative Assistant - Susan Lemieux [slemieux@snccdsb.on.ca](mailto:slemieux@snccdsb.on.ca)  
ECE - Stacy McGuire  
EA-Susan Baril  
EA- Carolyn Williams

Cleaner - Roseanne Dampier  
Vice Principal - Ben Jewiss  
Principal - Sarah Clowes

EA- Mia Laframboise  
EA- TBD EA - TBD  
EA-TBD EA - TBD  
EA-TBD EA - TBD  
Custodian-Tyler Odahl  
[bjewiss@snccdsb.on.ca](mailto:bjewiss@snccdsb.on.ca)  
[sclowes@snccdsb.on.ca](mailto:sclowes@snccdsb.on.ca)

**Families are asked to email the classroom teacher and or call the school landline or cell phone to communicate. Thank you for your assistance in this matter!**

**School office: 887-2810 School cell: 889-2106**

## Bell Times

Entry Bell - 8:55 am  
Nutrition Break - 10:30-11:00 am  
Lunch Break - 12:40 - 1:25 pm  
Dismissal - 3:05 pm



## Upcoming Important Dates

- September 18 - Medicine Walk with Judy Wawia Grade 4 - 6
- September 19 - Powley Day
- September 20 - Open House 6 - 8 pm
- September 27 - Rowan's Law Day
- September 30 - Orange Shirt Day & National Day for Truth and Reconciliation (observed at school on Friday Sept 29th)



## COVID Protocols

We encourage all students to self-screen every day before attending school. The self-screening tool can be found online: <https://covid-19.ontario.ca/school-screening/>

All students who are experiencing symptoms consistent with COVID-19, as identified in the self-screening tool, must not attend school and should follow the guidance provided in the screening tool, which may include seeking appropriate medical attention as required, and/or getting tested for COVID-19. If you have any questions, please contact the school or health unit.

St Edward Catholic School remains a mask-friendly space. Masks will be available to students and staff who wish to wear one. *The use of masks is optional.*



## Breakfast Program:

We will be offering the breakfast program in the gym, starting at 8:40. We are also looking for volunteers to assist with the breakfast program. If you would like to be a volunteer please contact the school.

## Daily Routine

- There is no supervision of students until 8:40. At 8:40 students may choose to come inside for breakfast program in the gym or go outdoors to play in the back of the school yard.
- JK to 3 students will enter at the primary doors and Grades 4 to 8 will enter at the main entrance - students can proceed to the breakfast program or out to the back of the school yard.
- Students encouraged to wash their hands at the beginning of the day and throughout the day.
- Students will be dismissed at 3:05 and line up at their designated entrance - attendance will be taken for bus students first and they will board the bus, once the bus has safely departed Kiss and Ride will begin, walkers may leave the school at 3:05 unless they are waiting for a parent/guardian/babysitter then they will remain at their designated exit and be dismissed after the bus students.

**Nutrition Break: 10:35 - 11:05** -The Kindergarten to Grade 4 students will eat first (15 minutes) then go outside (15 minutes). The Grade 5 to 8 students will go outside first (15 minutes) then come indoors to eat (15 minutes).

**Lunch: 12:45 - 1:25** -The grades JK to 3 will eat first (20 minutes) then go outside. Students in Grades 4 to 8 will go outside first (20 minutes) and then come indoors to eat (20 minutes).

There will also be a cart set out by the main doors so that parents/guardians can drop off lunches for students if needed. We ask you to label the lunch (markers will be available) and place it in your child's/children's labelled class basket. We will then deliver these to the classrooms.

Students are welcome to remain at school for lunch, however students are encouraged to go home for a change in setting. Students remaining at school for lunch are to respect and follow the lunchroom rules. **Students who regularly stay for lunch are not permitted to leave the school grounds without written permission or a phone call/text from a parent/guardian. We do allow for you to write a general letter of permission and have your child bring it to the office so that we can keep it on file.** Students who eat lunch at school will be eating under the supervision of our lunchroom supervisors. All students eat lunch in the classrooms.





# September 2023

## Communication

Teachers will be contacting you to let you know how information from the classroom will be communicated. Feel free to contact your child's teacher via email as well or text the school phone with any questions or concerns you may have. Visit our school website

[https://www.sncdsb.on.ca/schools/st\\_edward](https://www.sncdsb.on.ca/schools/st_edward)

## SCHOOL MESSENGER

We recognize the importance keeping connected with your child's school. All of our schools will now use the SchoolMessenger communication platform to send automated phone calls, emails and text to parents. We use this system for emergencies, attendance, school updates, newsletters, and Board-wide events. Your account is a free and easy way to keep connected.

### REGISTER



Visit the SchoolMessenger website at <http://go.schoolmessenger.ca>. Create an account by clicking Sign Up at the top right.

If you already have a school messenger account with another school you do not need to sign up, just sign into your existing account.



Please note that you can create a School Messenger account from either your desktop/laptop computer or your phone, but we recommend doing your initial account set-up on a desktop computer to avoid common issues. When signing up, you must use the same email address that the school has on file.

### ACCEPT



Once you have logged into your School Messenger account, you can choose how you would like to be contacted for each type of message. You can receive messages by phone, email or both! You can change your contact preferences at any time.

### PREFERENCES



Locate the preferences option from the dropdown menu from the top-right hand corner of the homepage.

[WWW.SNCDSB.ON.CA](http://WWW.SNCDSB.ON.CA)



## Get Connected!

Stay in touch with Superior North Catholic District School Board by downloading our new mobile app!

Download on your mobile device today and select yes to receive push notifications with the latest news and updates from SNCDSB!



### Key Features

- ☒ **Push Notifications**  
Select yes when you download the app to receive the latest push notifications from the district and your school.
- ☒ **Calendar Events**  
Add events to the calendar on your personal mobile device directly from the calendar section on the app.
- ☒ **News**  
Check out the latest district wide and school news all in one place!

Download today!



FOLLOW US

@sncdsb



Follow Us On FACEBOOK



# Kiss and Ride

**St. Edward Catholic School's Kiss and Ride** area is designated as a safe place for adults in vehicles to pick up and/or drop off students. **The following procedures and routines are in place to ensure the safety of everyone:**

- \*pull forward to the Kiss and Ride “stop” pylon (first pylon you see on the map as you enter)
- \*A staff member will approach your vehicle - please remain in your vehicle
- \*if your child is not in line, please drive around until s/he is present
- \*put your car in park while the supervisors are assisting to load/unload your child(ren)
- \*students load/unload from the passenger side of the car only
- \*keep goodbyes brief
- \*if your child needs assistance with the seatbelt, pull forward to the end of the **loop** and stop to provide help as staff, are unable to do up seatbelts
- \*do not pass other cars that are picking up and/or dropping off children
- \*do not park in the Kiss and Ride area and leave your vehicle unattended
- \*exit the Kiss and Ride area promptly after loading/unloading

**Thank you for your cooperation and patience as we implement this procedure to keep our school community safe!**

**\*vehicles will not be allowed access to the Kiss and Ride area until the busses have safely departed!**

## SEPTEMBER's Virtue – RESPECT

The art of treating yourself, other, and the world with kindness, fairness and equality. We shall be teaching the students of St. Edward Catholic School the importance of this virtue by emphasizing that God has called us to model the respect shown by Christ. As brothers and sisters who share one Spirit, we are all valuable to God and deserve to be shown courtesy, consideration, sensitivity and thoughtfulness – all ways of showing respect. We shall remind them that through prayer, we improve our ability to be Christ-filled people – respecting ourselves, others, and our environment in which we live.



## School Safety

**As per the Ontario Fire Code, we are required to conduct a total evacuation fire drill 3 times in each of the fall and spring terms while school is in session. These practice drills are necessary to ensure the safety of our students and staff in case of a real fire emergency.**

**Lockdown is used in a serious emergency situation where the threat is inside a school, on or very near to school property. A Lockdown minimizes access and visibility in an effort to shelter students, staff and visitors in secure locations.**

